

## **Cancellation Policy for LSRPCA Car Control School**

Lone Star Region (LSR) PCA incurs significant costs sponsoring **Car Control School (CCS)** including site rental, food and beverage, plus police and fire department support. These costs are generally non-refundable to LSR. LSR has the following cancellation policy for CCS Registrants:

- 1) If you cancel prior to 10 days before the CCS (prior to noon on the Wednesday one week before the event), your monies will be refunded in full.
- 2) If you cancel within 10 days before the event (after noon on the Wednesday one week before the event) and we are unable to substitute another participant in your place prior to 4 days before the event, you will forfeit all monies.
- 3) If you do not show up to CCS on the day of the event, you will forfeit all monies.
- 4) If the event is sold out, you will be advised prior to the event and may choose to be put on the wait list, forward your registration to a future CCS event, or cancel your registration for a full refund. If you are wait-listed and no spot opens up by noon on the Wednesday before the event, you will have the option to have your registration forwarded to a future (scheduled) CCS event or be refunded by Wednesday after the event.
- 5) In the unusual situation where CCS is canceled by LSR, all participants will have the option to forward their registration to a future (scheduled) CCS event or to be refunded all monies in full.

Policy Effective Date: May 1, 2017

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